

# BUSINESS PLAN

INCOME GENERATING ACTIVITY – Cutting and Tailoring

By

Self Help Group Cutting & Tailoring - Tikkar- II



SHG/CIG Name	::	Self Help Group Tikkar-2
VFDS Name	::	Tikkar-2
Range	::	Kanda
Division	::	CHOPAL

Prepared under:



Project for Improvement of Himachal Pradesh Forest Ecosystems Management  
& Livelihoods (JICA Assisted)

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## 1. Background

Cutting and tailoring center by SHG Self Help Group Tikkar-2 will be located at village Tikkar PO Kulag Tehsil Kupvi Distt. Shimla HP. The total households in ward Tikkar-2 are 46 and there is only one village in VFDS Tikkar-2, for which this cutting and tailoring centre will cater for. This centre will provide excellent service and guide the customers about what suits them the best to provide them the product that mark the highest level of satisfaction and comfort for them.

## 2. Description of SHG/CIG

2.1	SHG/CIG Name	::	SHG Cutting & Tailoring Tikkar-II
2.2	VFDS	::	Tikkar-2
2.3	Range	::	Kanda
2.4	Division	::	Chopal
2.5	Village	::	Dhar
2.6	Block	::	Kanda
2.7	District	::	Shimla
2.8	Total No. of Members in SHG	::	10 Females
2.9	Date of formation	::	20/10/2019
2.10	Bank a/c No.	::	46210103730
2.11	Bank Details	::	Cooperative Bank Kupvi IFSC Code HPSC0000462 PO & Tehsil Kupvi District Shimla HP
2.12	SHG/CIG Monthly Saving	::	100/-
2.13	Total saving	::	30000/-
2.14	Total inter-loaning	::	-
2.15	Cash Credit Limit	::	-
2.16	Repayment Status	::	-

### 3. Beneficiaries Detail:

Sr. No	Name	Father/Husband Name	Age	Education	Category	Income Source	Address	Contact No.
1.	Nisha (President)	W/o Sh. Balbir Singh	32	10th	General	Agriculture	Village Tikkar	9816264741
2.	Birma Devi (Secretary)	W/o Sh. Suresh	32	B.A.	General	Agriculture	Village Tikkar	9805180470
3.	Indra Devi (Vice President)	W/o Sh. Shurvir Singh	31	10+2	General	Agriculture	Village Tikkar	7807083581
4.	Pariksha (Treasurer)	W/o Sh. Anil Kumar	31	10+2	General	Agriculture	Village Tikkar	8894414487
5.	Reena Devi (Member)	W/o Sh. Gopal	32	B.A	General	Agriculture	Village Tikkar	8894112175
6.	Shyama Devi (Member)	W/o Sh. Joginder Singh	40	5 <sup>th</sup>	General IRDP	Agriculture	Village Tikkar	6230405356
7.	Gita Devi Member	W/o Sh. Chet Ram	52	10+2	General	Agriculture	Village Tikkar	8894888256
8.	Nisha Devi Member	W/o Sh. Vinod	33	B.A	General	Agriculture	Village Tikkar	8894042029
9.	Gita Devi Member	W/o Sh. Mohar Singh	52	5 <sup>th</sup>	General	Agriculture	Village Tikkar	8894414887
10.	Kubja Devi Member	W/o Sh. Rattan Singh	33	10+2	General	Agriculture	Village Tikkar	8091216410

### 4. Geographical details of the Village:

3.1	Distance from the District HQ	::	182 Km
3.2	Distance from Main Road	::	300Meter
3.3	Name of local market & distance	::	Kupvi, 6 km
3.4	Name of main market & distance	::	Nerwa, Kupvi & Haripurdhar, 55km, 12 Km and 26 Km
3.5	Name of main cities & distance	::	Shimla 182Km
3.6	Name of places/locations where product will be sold/ marketed	::	Nerwa, Kupvi & Haripurdhar





## 5. Management

Cutting and tailoring centre by SHG Tikkar-2 have 10 women members and they will have individual sewing machines and will hire a room in the village to execute their plan and work in a collective manner. Before the start of the actual work in the centre all the members will be imparted a short-term capsule course for training them in cutting and tailoring under some professional trainers.

## 6. Customers

The primary customers of the centre will mostly be ladies and some cloth merchants around village Tikkar. But later on this business can be scaled up by catering to nearby small townships.

## 7. Target of the centre

The centre primarily aims at providing unique modern and high-class stitching services to the residents of Tikkar village in particular and all other residents of nearby villages.

This center aims is to become the most renowned stitching centre, with quality work, in its area of operation, in coming years.

## 8. The reason to start this business

Due to the prior experience of the members of this SHG who are already doing same work here and there this IGA has been selected and therefore the SHG is starting this business. This is an effort to combine the skill of various members and scale up their activity to earn more livelihoods.

## 9. SWOT ANALYSIS

### 1) Strength

- i) All members are like -minded and have supportive attitude.
- ii) Cutting and tailoring activity is simple one.

### 2) Weakness

- i) SHG is new for the activity
- ii) Lack experience in group working

### 3) Opportunities.

- i) Working in a Group may help in higher production.
- ii) Good demand of the activity.
- iii) Provision of **Project Contribution** to the extent of 50% of the capital cost.

IV) Training and capacity building / Skill upgradation to be borne by the project

#### 4. Threat

- i) Suddenly increase in price of raw material.
- ii) Competitive Market.

#### 10. Business Plan Different Stages.

The SHG Cutting & Tailoring Tikkar- II will hire a spacious room to house the 10 members along with their equipments at a centrally located place which will be easily accessible to all the members. The detailed requirement along with financial projection to start up the project will be as given hereafter under the heading -Capital Cost:

#### 11. Some Initiatives / steps to attract customers

- The center will ensure stitching of the traditional, non- traditional fancy, daily use modern and stylish dresses
- Emphasis will be on stitching fancy and simple clothes for women and children
- The centre will repair all types of defects and ensure that no customer go unattended.
- The SHG, at later stage, may scale up their business by going into readymade garments sale-purchase.

#### 12. Marketing analysis.

This is the most important factor which will ensure the success of our business. A detailed analysis and market survey of the command area is essential ingredient and it will give us the overview of our targeted customers and the members of the group will know the latest demands and trends.

#### 13. Business targets

This SHG Tikkar-2 will broadly aim at becoming the best stitching centre in the area and nearby villages. Our goal will be to scale up the business gradually and transform it into profit making unit within next 4-5 years.

#### 14. Financial forecast/ projections

The final rather foremost step to start up the business is to make a financial plan to determine the cost to run the business and it should also cover the business profit which the SHG is going to earn in nutshell a cost benefit analysis is required to be projected.



## 15 Description of Economics:

A. CAPITAL COST				
Sr. No	Particulars	Quantity	Unit Price	Total Amount (Rs.)
1	Sewing machine with tool pedal	06	7300	43800
2	Sewing machine simple/ordinary	04	4200	16800
3	Room carpet	01	2000	2000
4	Cutting scissors	10	450	4500
5	Tailor's scale	10	250	2500
6	Measuring tape	10	70	700
7	Interlocking machine	01	6800	6800
8	Hangers	03set	250	750
9	Counter table along with wardrobe inbuilt	01	7800	7800
10	Stools	10	300	3000
11	Iron	03	600	1800
12	Almirah	01	4500	4500
13	Chairs	06	500	3000
<b>Total Capital Cost (A) =</b>				<b>97950/-</b>
B. RECURRING COST				
Sr. No	Particulars	Quantity	Price	Total Amount (Rs)
1	Room rent	1	500	500
2	Marking material chalk etc.	L/S	L/S	300
3	Sewing thread of different colors	06 pkt	300	1800

4.	Oiling pippet	10	60	600
5.	Buttons different types	1 box	1000	1000
6.	Buckram	30m	50	1500
7.	Misc. expenditure (i.e. electric bills, repair of machines, etc.)	L/S	L/S	1500
<b>Total Recurring Cost (B)</b>				<b>7200/-</b>

### 16. Income projections:

At the beginning of IGA, is estimated that each member will stitch one ladies suit in a day complete in all respect. The stitching charges as on today for simple suit is approximately 300per suit. On an average the 6members of group may stitch 200 ladies suit in a month to be on safer side and keeping in view the other household obligations of the members of group. Therefore the total output of the group is estimated  $300 \times 200 = \text{Rs } 60000/-$  only.

### 17. Analysis of Income and Expenditure (Monthly):

Sr. No.	Particulars	Expenditure / month (Rs)	Income per month(Rs)
1.	10% Depreciation on capital cost i.e. $97950/12 \times 10 = 816$ or say 816 Rs.	816/-	
2.	Total Recurring Cost	7200/-	
3.	Total	<b>8016/-</b>	<b>60000/-</b>
4.	<b>Net Profit (60000 - 8016)</b>	<b>51984/-</b>	
5.	Distribution of Net Profit	<ul style="list-style-type: none"> <li>• Profit will be distributed equally among all the group members.</li> <li>• Part of the profit will be used for further investment in IGA</li> </ul>	



### 18. Fund flow in the group:

Sr. No.	Particulars	Total Amount (Rs)	Project contribution	SHG contribution
1	Total capital cost	97950	48975	48975
2	Total Recurring Cost	7200	0	7200
3	Trainings	30000	30000	
	<b>Total outlay</b>	<b>135150</b>	<b>78975</b>	<b>56175</b>

#### Note-

- **Capital Cost** - 50% of the total capital cost will be borne by the Project
- **Recurring Cost** –The entire cost will be borne by the SHG/CIG.
- **Trainings/capacity building/ skill up-gradation** –Total cost to be borne by the Project

### 19. Sources of funds and procurement:

Project support	<ul style="list-style-type: none"> <li>• 50% of capital cost will be utilized for purchase of machines.</li> <li>• Upto Rs. 1 lakh will be parked in the SHG bank account as a revolving fund.</li> <li>• Trainings/capacity building/ skill up-gradation cost.</li> </ul>	Procurement of machines will be done by respective DMU/FCCU after following all codal formalities.
SHG contribution	<ul style="list-style-type: none"> <li>• 50% of capital cost to be borne by SHG.</li> <li>• Recurring cost to be borne by SHG</li> </ul>	

## 20. Trainings/capacity building/skill up-gradation

Trainings/capacity building/ skill up-gradation cost will be borne by project. Following are some trainings/capacity building/ skill up-gradation proposed/needed:

- Team work
- Quality control
- Packaging and Marketing
- Financial Management

21. **Loan Repayment Schedule**-If the loan is availed from bank it will be in the form of cash credit limit and for CCL there is no repayment schedule; however, the monthly saving and repayment receipt from members should be routed through CCL.

- In CCL, the principal loan outstanding of the SHG must be fully paid to the banks once a year. The interest amount should be paid on a monthly basis.
- In term loans, the repayment must be made as per the repayment schedule in the banks.

## 22. Monitoring Method –

- Social Audit Committee of the VFDS will monitor the progress and performance of the IGA and suggest corrective action if need be to ensure operation of the unit as per projection.
- SHG should also review the progress and performance of the IGA of each member and suggest corrective action if need be to ensure operation of the unit as per projection



23. Group members Photos-



Nisha Devi  
President



Birma Devi  
Secretary



Indra Devi  
Vice President



Pariksha Devi  
Treasurer



Shyam Devi  
Member



Gita Devi  
Member



Reena Devi  
Member



Gita Devi  
Member



Nisha Devi  
Member



Kubja Devi  
Member

# Certificate

The Business plan of Self Help Group **Tikkar-2** for the IGA of Cutting and Tailoring was Presented before the General House of **VFDS Tikkar-2** for approval. After long discussion and thoughtful deliberation by the different members the business plan was approved for adoption in the SHG and further implementation by the members of the SHG.

Dated 18-12-2021  
Place: Tikkar

*(Signature)*  
प्रधान

खयं सहायता समूह  
Tikkar-2 SHG

*(Signature)*

Treasurer VFDS  
Block Forest Officer  
KANDA

*(Signature)*

PRÉSIDENT  
Village Forest Development  
President VFDS

*(Signature)*

FTU Officer  
Forest Officer  
Forest Range Kanda

Approved

*(Signature)*

DMU-cum-Divisional Forest Officer  
Chopal Forest Division Chopal.

